## Dear Parents,

My name is Candace Tillman and I am delighted to be the Private Voice Teacher here at Faubion Middle School! I wanted to take a moment to let you know a little about myself. I studied Music Performance in Voice with a Minor in Theatre at Graceland University in lowa. I have worked as a private voice teacher for many years. I have studied with many notable musicians & performed as a soprano with the DSO Chorus, the Plano Civic Chorus, St. Louis Chamber Chorus, and the University of Saskatchewan Chamber Choir (Canada), as well as enjoyed many opportunities for solo performances of oratorios and other large works. I am an active member of the Texas Music Educators Association.

## Here's a quick rundown of how lessons work:

Private Lesson Students are pulled from their choir class for a 25 minute lesson once per week. Lessons take place in a practice room directly off of the choir room. I am deeply grateful to Mrs. Turner and Mr. Hatcher for their confidence in me and their enthusiastic support of providing access to private instruction for their students.

<u>Lessons are \$24/each & payment is made directly to me, your teacher, through cash, check, Venmo, or PayPal (which will be linked on your monthly invoices).</u> It is my policy that payments must be received by the 15th of the month invoiced. All communication will be via email or phone. A signed contract of commitment is required for students to take lessons at school.

## Make-up Lessons:

If for some reason your student is sick or unable to attend lessons, please let me know ahead of time (at least 24 hours if at all possible) so that I can try to rearrange their lesson time. If I am unable to schedule a make up lesson due to illness or unexpected scheduling issues, etc., I'll just omit those lessons from your invoice at the end of the semester.

## Teacher Absence:

I don't usually miss lessons, but there may be days that illness or emergencies arise. If that's the case, I will email or text you as soon as I am able, and I will do my best to schedule a makeup lesson that week. If I'm unable to, I'll be happy to schedule the make-up lesson as soon as possible thereafter or credit as needed. Thank you for your interest in providing Private Voice Lessons for your child! Please let me know if you have any questions or concerns.

Warmest Regards, Candace Tillman Private Voice Instructor - McKinney ISD 469-441-1952 ctvoicestudio@gmail.com